

Minutes of the APDF Executive Committee meeting

November 28, 2003

At Ball Room, YWCA, Singapore

Attendants

**Chair Ms. Judy Wee, Chairperson of the Organizing Committee of APDF
Singapore Conference**

**Vice Chair Mr. Shoji Nakanishi, Chairperson, DPI Asia and the Pacific Regional
Council**

**Vice Chair Mr. Graham McKinstry for Mr. JB Munro, Coordinator of Inclusion
International, Asia and the Pacific**

Treasurer Mr. Frand Hall-Bentick, Disability Australia

**Secretary General Mr. Ryosuke Matsui, Vice President of RI for Asia and the
Pacific**

Chairs of Working Committees

**Research and Development Mr. Topong Kulkhanchit, Regional Coordinator,
DPI Asia and the Pacific**

**Mr. Hyung Shik Kim, Korean Society for
Rehabilitation of Persons with
Disabilities**

**Information Dr. Joseph Kwok, Hong Kong Physically and
Mentally Disabled Persons**

Gender Issue Ms. Supattraporn Tanatikom, ILP Co-ordinator

**Fund Raising Mr. Godfrey Ooi Goat See, Deputy Director of
Malaysian Association for the Blind**

Absentee : Mr. Monthian Buntan, Chair of Working Committee on Convention

**Observers Ms. Kozue Kay Nagata, Population and Social Integration Section,
UNESCAP**

Ms. Penny Price, Consultant, UNESCAP

Mr. Patrick Ang Thiam Leon, Handicap Welfare Association

Mr. Lim PT, National Council of Social Services, Singapore

Mr. Dal-Yab Lee, Daegu University, Korea

Ms. Nguyen Hong Ha, Disability Forum, Vietnam

Mr. Larry Wolfe, Health Volunteers Overseas, Vietnam

Mr. John Lancaster, Vietnam Enterprise Group

Mr. Akira Kodama, JDF Preparatory Committee
Mr. Ijazula Ali, Care Society, Maldives
Ms. Chiyoko Numata, Japan League of Intellectual Disability
Ms. Naoko Ito, Asia and Pacific Center on Disability and
Development
Mr. Fumio Higashiyama, JSRPD
Mr. Akira Terashima, JSRPD
Mr. Kiyoshi Harada, JSRPD
Ms. Miyuki Kaminuma, JSRPD

Secretary : Ms. Etsuko Ueno, JSRPD

Draft Minutes

1. Membership

1.1 Membership fee

It was agreed to set the fee as US50.00 per organization per year.

1.2 New membership

To ask for application with background paper, and to follow up by the Secretariat with a definite proposal to the Executive Committee.

1.3 APDF Secretariat

Ms. Etsuko Ueno will work for the Secretariat which will be located in JSRPD.

1.4 Management of money

Designated bank account will be opened with JSRPD.

Approval will be made with the signatories of three out of five Ex Co members by fax; Chair, either Vice Chair and Treasurer.

1.5 Fiscal year

Calendar year

Audited report is to be submitted when available.

Membership fee is collected in calendar year that starts January 1st.

2. Meetings of Executive Committee

Frequency of meetings

The web meeting is considered as a quarterly base. Spoken meeting is planned to coincide with USESCAP TWGDC, which is to be held twice a year.

3. Venue for next Conference in 2005

When a relevant INGO is going to organize a regional/international conference in this region, APDF Conference could be considered.

DPI will consult with Pakistan colleagues about the organization of APDF Conference in 2005.

Maldives and Australia will also consider the organization.

4. Working Committee

4.1 Research and Development

Following up of implementation of BMF priority areas will be made in this committee. Poverty alleviation would be taken up as a priority area by the Committee.

As to recruiting members from each country/territory, each committee will inform and the Secretariat will collect the members.

4.2 Information

Dr. Joseph Kwok will ask KAMPI to work for information of APDF with the use of the Information Center which was established by RI Hong Kong in Manila. Hong Kong will consider to locate the APDF website in Hong Kong.

4.3 Gender issue

Main activities will be mainstreaming of women with disabilities and networking with A/P Regional network of women with disabilities which is led by Ms. Karen Ngai of Hong Kong and Women with Disability taskforce of TWGDC.

4.4 Fund Raising

The following ideas were discussed.

Charity Concert/dinner in cooperation with Lions club

Dinner at next conference

Network with private sectors

Establishment of Trust Fund – support registration fee of developing countries

Foreign NGOs (good practice in Vietnam)

5. Logo of APDF

The logo of APDF Singapore conference is used until the formal logo will be adopted.

6. Singapore Declaration

A draft Singapore Declaration, which was prepared by the Drafting Committee, is to be revised by the Singaporean Organizing Committee, and to be read at the Closing Ceremony.

7. Next meeting will be on second week of June, 2004 in conjunction with TWGDC

June 14: APDF meeting

June 15 and 16: TWGDC meeting

Meeting was closed at 11:30am.